

CREWE GREEN PARISH COUNCIL MINUTES

Email: crewegreenpc@gmail.com

Minutes of the Meeting of Crewe Green Parish Council held at St Michael's Church, Crewe Green on Monday 21 March 2022 at 7pm

N.B. CGPC remains quorate providing at least one third of all Members are present and not less than 3.

(See STO item 1:x)

Denise French Locum Clerk

Present

Councillor Deakin (Chair) and Councillors A Lewis and D Lewis.
D French, Locum Clerk

Also Present

Laura A

74/22 Apologies:

Apologies for absence were received from Councillors S Edgar and A Heler.

75/22 Declarations of Interest

There were no declarations of interest.

76/22 Public participation

There were 3 members of the public present. They asked about the damaged railings caused by a recent road traffic accident and were advised that Councillor D Lewis was looking into options.

63/22 Minutes

Resolved: that the minutes of the Meeting held on 4 November 2021 be approved as a correct record.

64/22 Matters Arising

There were no matters arising from the Minutes of the last meeting.

65/22 Financial Matters

The Council considered:

- The Internal Audit Report
- The Annual Governance Statement
- The Accounting Statements
- An update on mandate changes to the online banking
- The schedule of proposed payments and summary of the Bank account.
- The draft Budget and Precept
- Whether to make an additional payment to the former Clerk in recognition of the additional workload and hours spent on the banking issue

The Clerk explained that following the Internal Audit the Auditor had proposed amending the income figure to include the receipt of the insurance payment; this had resulted in an adjustment to the Accounting Statements and Certificate of Exemption. The Internal Auditor

had noted that the audit showed good control of finances.

The Clerk updated that the bank mandate forms had all been completed and would be submitted to the bank along with the signed copy of the minutes of the previous meeting which showed the approved changes to the mandate.

The Council considered the schedule of payments. A summary of the Bank Account at 1 November 2021 showed a current account balance of £9,683.66 and cash book balance of £9,319.89.

The Council considered the draft budget. Members discussed adding a sum to the budget for the Jubilee commemorations; a sum towards maintenance at the Copse Garden, noting that the previous support from the Community Payback Team was no longer available and to include the insurance payment of £1759.16 in the budget heading for street lighting. Members discussed cost inflation and the need to ensure the Precept continued to be able to meet Parish needs; it was proposed that the precept be increased by 2.5%.

The Council discussed making an additional payment to the former Clerk in recognition of the time and resources he had spent in helping to address the banking mandate issues, noting that the bank had made a payment of £300 in compensation.

Resolved: That:

- (a) the Internal Audit report be received and the Certificate of Exemption be amended to reflect the inclusion of the insurance payment of £1759.16 as income as recommended by the Internal Auditor;
- (b) the Annual Governance Statement be approved and signed by the Chair;
- (c) the Accounting Statements be approved and signed by the Chair;
- (d) the update on the Bank Mandate be noted;
- (e) the draft budget be approved with the sum of £300 included towards Jubilee commemorations; £500 towards maintenance at the Copse Garden and identifying the insurance payment of £1759.16 in the budget category of street lighting;
- (f) the Precept amount of £3152 be submitted to Cheshire East Council;
- (g) that the schedule of payments in Appendix 1 be approved; and
- (h) a payment of £94 be made to the former Clerk in recognition of additional work to address the banking issues, this sum being the equivalent of one month's salary to the clerk.

66/22 Community Governance Review and amalgamation with Weston and Basford

Councillor Edgar explained that the CEC Community Governance Review Working Group would next meet in March in private to consider all consultation responses. It was not expected that any changes to Crewe Green PC would take place before August 2023.

Resolved: that the Community Governance Review update be noted.

67/22 Planning

Planning decisions:

- 21/4111N, listed building consent for installation of a septic tank and drainage system – Fir Tree and Vicarage Cottages, Narrow Lane – APPROVED WITH CONDITIONS

Planning Withdrawals:

There were no withdrawals to report.

Planning Applications:

The following planning applications were noted:

- 21/5770N: To erect orangery at the rear, 2 EAST LODGE, Englesea Court, BARTHOMLEY ROAD, CREWE, CW1 5UH
- 21/5965N: Listed building consent - Raking out the existing cement pointing to all elevations and repointing using NHL 3.5 lime mortar. The cement plinth around the perimeter walls and bay window is also to be hacked off and renewed using lime render of the same colour and design. Location: The Lodge, Slaughter Hill, CREWE, CREWE, CW1 5UP
- 21/6101N: Extension and Internal Alterations
ST MICHAELS VICARAGE, NARROW LANE, CREWE, CW1

68/22 Cheshire Growth Village

Councillor Edgar reported that there was no update to this meeting.

69/22 Reports from Councillors

Councillor A Lewis had received the latest Stakeholder update from the Police. Councillor Edgar had made a request to CEC to pay for the street light repairs and was awaiting a response.

70/22 Clerk's report

The Clerk had submitted an update report that outlined recent work:

- She had spent much time trying to progress the bank mandate change with NatWest and the forms had now been completed;
- She had prepared the draft budget to ensure the precept could be submitted by the deadline of 14 January 2022
- She had attended one virtual training session regarding the website and a further session was in the diary
- She had kept the noticeboard updated
- She had continued to liaise with the former Clerk as regards the handover
- Correspondence was dealt with in accordance with the schedule, circulated to all Councillors.

Resolved: that the Clerk's report be received and noted.

71/22 Report from Cheshire East Councillor

Cllr Edgar updated:

The B5077 was going to be under pressure from an increase in traffic and he was endeavouring to get speed monitoring and signage to limit the size of vehicles using this road and other lanes in the area.

The pressure would come from:

Crewe Green roundabout 150 houses
 David Whitby Way 800 houses
 New School
 South Cheshire Growth Village 650 houses
 A500 widening
 1,000,000 sq feet of distribution centre at Radway Green
 HS2a from Birmingham

All of the above were scheduled to be under construction during the years 2022 to 2027

Resolved: that the update be received and noted.

72/22 Correspondence

The list of correspondence had been circulated.

Resolved: that the correspondence be noted.

73/22 Date of next meeting

The next meeting of the Parish Council was on Monday 21 March and future meeting dates were confirmed as below:

Mondays 16 May; 18 July; 19 September; 21 November at 7.00pm at St Michael’s Church.

The meeting closed at 7.23pm

Signed
 (Chair)

Appendix 1 - Payments

DATE	DETAILS	PAYMENTS
29/07/2021	Chalc subscription	63.72
19/10/2021	Came & Co PC insurance	358.20
19/10/2021	Yoxall Hall room Hire July	10.00
26/10/2021	Scottish Power	113.78
01/11/2021	Clerk net admin costs (1 – 31 October) due 1 November	94.20
04/11/2021	Yoxall Hall room hire November	10.00
18/11/2021	Payroll services Q3	33.00
18/11/2021	Community Garden project mgr, repayment of invoice	61.97
06/12/2021	Clerk net admin costs (1 – 30 November) due 1 December	94.00
06/12/2021	HMRC Q3	70.60
16/12/2021	Chair Remembrance wreath	15.00
16/12/2021	Community Garden project mgr, balance of grant outstanding	341.01
16/12/2021	Clerk net admin costs (1 – 31 December 21) due 1 January 22	94.00
16/12/2021	Clerk mileage, meetings Nov & Dec	27

16/12/2021	HMRC Q1	71.10
06/01/2022	Payroll services Q4	39.60
07/01/2022	Upper Bridge website	177.54

