

CREWE GREEN PARISH COUNCIL MINUTES

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Minutes of the Annual General Meeting and Annual Parish Meeting of Crewe Green Parish Council meeting held at Crewe Hall, Weston Road, Crewe on Monday 20 May 2019 at 7.00 pm

Paul A I Barton Clerk

Parish Elections 2 May 2019

The Clerk reported that in the absence of additional nominations there was no requirement to hold a Parish Council election. As a result Cllrs T Long, D Lewis, A Lewis, and TA Browne were re-elected unopposed. As Cllr N Haddock was still residing within the Parish, it was proposed and carried that Cllr Haddock be co-opted back onto the Council together with Cllr R Spruce.

Present

Cllr A Lewis, Cllr D Lewis, Cllr TA Browne,
Cllr Haddock took the Chair for the meeting. Cheshire East Cllr S Edgar was in attendance.
N.B. CGPC remains quorate providing at least one third of all Members are present and not less than 3.
(See STO item 1:x)

Apologies

Apologies were received from Cllr Long and Cllr R Spruce

Councillor Vacancies

There remain two (2) Councillor vacancies. Cllr S Edgar offered to stand as a co-opted Parish Councillor. Members were unanimously in favour subject to the Clerk checking current legislation to permit this.

Appointment of Chairman

There being no other nominations, Cllr Long was re-elected as Chair having previously indicated that he was prepared to stand.

Appointment of Vice Chairman

There being no other nominations it was proposed and carried that Cllr TA Browne become Vice Chair.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

1/19 Public participation

Councillor Haddock welcomed members of the public to the AGM/AP meeting and invited all present to introduce themselves and raise any matters. 1. Parish Precept. The perceived increase in the local precept remained a cause for concern with Parishioners. It was not felt that the response from CEC provided a full explanation. As CEC had offered to send someone to explain further it was felt that this might be helpful. The Clerk was asked to follow this up. A further update on the Community Garden at St Michaels and All Angels Church Crewe Green was provided with the PCC and The Diocese of Chester having confirmed that these works did not require a full application. The Parish Council confirmed that it was now in a position to manage the Grant funding from the Duchy on behalf of Mrs Halliwell and the PCC for the benefit of the community.

2/19 Community Garden

See item 1/19 above. Following the update provided during the Public participation Mrs Halliwell requested that the PC now raise an appropriate purchase order to Branching Out Tree Services of Congleton (the main Contractor) to carry out the necessary work in accordance with a draft order so provided by Mrs Halliwell

and under her control. Members confirmed that this was in order and in line with the Parish Councils agreement to manage the said grant monies. Clerk was asked to forward a purchase order to Mrs Halliwell. The Parish Council was advised that these works could commence on or about 3 June would take approximately two weeks.

3/19 Minutes

It was resolved to approve the minutes of the Meeting held 18 March 2019 which were signed by Cllr N Haddock as a true record.

4/19 Matters Arising

Concern remained over the speed limit on the B5077. Cllr D Marren had as requested supplied a copy of the response from CE Highways. Cllr Browne advised the meeting that the statistical evidence did not appear to reflect the number of minor accidents and near misses occurring and requested that this be raised at the next meeting for consideration.

5/19 Chairman's report and summary of 2018-2019

The Chairman's annual report was read out to the meeting by Cllr D Lewis.

6/19 Planning report and Planning Matters

An annual report prepared by Cllr R Spruce, which had been previously circulated to Members, was read out to the meeting covering planning matters considered over the last twelve months.

Planning Decisions

There were no Planning Decisions to report.

Planning Withdrawals

There were no planning withdrawals to report.

Planning Applications:

18/6389C Erection of a new foodstore (Use Class A1), access, substation and associated car parking and landscaping. Re-submission of application 18/3123N LAND SOUTH EAST OF CREWE ROAD ROUNDABOUT, UNIVERSITY WAY, CREWE

7/19 Report from Councillors

To receive any updates/report from Councillors on matters including Highways, Police,

- Police: Cllr A Lewis advised that next local meeting with the Police was due to take place on 6 June 2019. There was nothing else to report.
- Street lighting: Cllr D Lewis reported that following a road traffic accident another street lamp had failed. Cllr Lewis advised that he would follow this up to obtain details of the accident whilst also contacting Scottish Power to ascertain if/when they would be carrying out the necessary repairs.

8/19 Standing Orders and Financial Regulations

Members agreed to defer consideration of the annual review of Standing Orders, the Financial Regulations and the insertion of the proposed Safeguarding Policy and Assets and Risk Assessment Registers. It was proposed that these matters be deferred to the next Meeting of the Parish Council to enable all Members (new and otherwise) due consideration to Standing Orders and to approve the inclusion of these revisions.

9/19 Clerks report and Elections 2 May 2019

The Clerk provided a brief report on the last 12 months that had not been covered elsewhere whilst confirming that the financial situation of the Parish Council remained stable with accounts ready for the Internal Auditor to approve.

10/19 Report from Cheshire East Councillors

- As the new Cheshire East Councillor for the Haslington Ward Cllr Edgar introduced himself advising that for the time being he will become the regular attendee on behalf of CEC whilst Cllr Mary

Addison becomes more familiar with the other local Parishes within the Ward. Cllr Edgar reported on the following

- That there was a small delay on the completion of the Sydney Road bridge works due to technical problems but that it was now due to open at the end of June
- That the Aldi planning application was to be reconsidered on 2 June.
- That the Conservatives had lost control of the Council having lost 19 seats in the local elections with 38 new Members. The new Council Members were planning a change to the constitution and the existing cabinet processes.

11/19 Correspondence

There were no new items of correspondence that had not previously been circulated to Members.

12/19 Financial matters

- Members resolved to approve the bank account summary and schedule of payments.
- Members resolved to approve the Bank reconciliation for the period ending 30 April 2019
- Members resolved to approve the final Bank reconciliation to 31 March 2019 ready for the Year End Audit
- Members resolved to approve the Year end accounts using prescribed AGAR Annual Governance Statement forms prior to submission to the Internal Auditor.
- Members resolved to approve ChALC Affiliation fee for 2019.
- Members noted receipt of First Instalment of the Parish Precept of £1,500 representing a zero £0 increase over 2018-2019
- Following approval by the Diocese of Chester to the Community Garden and the opening of the NW bank account, Members noted receipt of £5,000 grant monies from the Duchy of Lancaster and confirmed the raising of a purchase order for the contractor under advice from Mrs L Halliburton who is managing the project on behalf of St Michaels & All Saints Church.

Clerk provided an update on the current situation with Nat West Bank. Nat West Bank have now confirmed that the new account is fully open and operational. In order to make the new account easier to operate under advice from Nat West Bank, Members resolved to approve a change to the banking mandate to operate with ONE signature and not the TWO signatories currently required to sign all cheques. NW advise that this will enable an improved banking facility and reduce the problems associated with the existing two signatory mandate. Members to approve any new Nat West mandate form to be completed with new signatories as required. It was agreed that Cllr T A Browne also be added as a signatory at the earliest opportunity. The Clerk will continue to maintain the cheque book and Members will continue to be required to authorise and approve all payments. Members should note that this methodology is approved by ChALC (under NALC recommendations).

PAYEE	DESCRIPTION	CHEQUE No.	CHQ AMOUNT £
Scottish Power	ACTUAL Street Lighting 01.01.19-31.03.19	DD	£111.38
PAIB	Clerks net April pay	000725	£88.00
PAIB	Clerks net May pay	000725	£88.00
PAIB	Refund Clerks travel exps re NW bank	000725	£19.35
Crewe Hall	Room hire 20 May 2019	000727	£20.40
Shire Payroll Services	Payroll services for 4 th quarter	000726	£34.50

13/19 Councillor Matters:

Cllr Haddock confirmed that whilst he had not yet moved from Crewe Green he would continue to support the Parish Council as a Councillor as long as it was practical to do so. Cllr D Lewis confirmed the actions taken following the loss of another street lamp on Slaughter Hill and confirmed that he would contact Scottish Power.

14/19 Date of next meeting

Next meeting of the Parish Council is to take place on Monday 15th July 2019 commencing 7:00 p.m. at Crewe Hall.

Please note Provisional Meeting dates for the next 12 months: 16 September, 18 November, 20 January 2020, 16 March 2020, 18 May 2020.

The meeting closed at 9.15pm

Signed as a true record of the meeting of Crewe Green Parish Council held 20 May 2019 at its meeting held on Monday 15 July 2019

..... Chair