

CREWE GREEN PARISH COUNCIL

email: crewegreenpc@gmail.com

10th May 2019

You are summoned to attend the Annual General Meeting of Crewe Green Parish Council at Crewe Hall, on Monday 20th May 2019 commencing at 7.00 pm. This meeting incorporates the Annual Parish Meeting N.B. CGPC remains quorate providing at least one third of all Members are present and not less than 3. (See STO item 1:x)

Paul A I Barton Clerk

AGENDA

1. Clerk to report on Parish Elections 2 May 2019

In the absence of a requirement to hold Parish Council election, Cllrs T Long, D Lewis, A Lewis, and TA Browne are re-elected unopposed. Cllr Haddock has advised that as he was leaving the area, he is unable to stand. Cllr R Spruce is co-opted back onto the Council pending completion of the change of Bank account to NW (*See item 18)

2. Apologies:

To receive apologies for absence.

3. Appointment of Chairman

4. Appointment of Vice Chairman

5. Requests for Dispensations

The clerk to report any requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

6. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

7. Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting on any items of business on the agenda and/or relevant Parish matters. It will be at the Chairman's discretion whether any requests received will be granted and, if invited to speak, individual members of the public will be allowed to speak for up to a maximum of five minutes. Note: no decision can be made on these matters but they may be placed on a future agenda of the Council.

8. Community Garden

To receive an update on the Community garden project.

9. Minutes

To authorise the chairman to sign the minutes of the monthly meeting held 18 March 2018 as a true record. Please note that Members approved the Minutes to the last Annual General Meeting held the 16 July 2018 Meeting of the Parish Council.

10. Matters arising

To consider any matters arising from the Minutes of the last meeting held 18 March 2019

11. Chairman's report and summary of 2018-2019

To receive a report from Cllr T Long

12. Planning report

To receive a planning report on the last 12 months from Cllr Roy Spruce (circulated by Cllr Spruce prior to the meeting)

Planning decisions:

There are no planning decisions to report

Planning Withdrawals:

There are no withdrawals to report.

Planning Applications:

18/6389C Erection of a new foodstore (Use Class A1), access, substation and associated car parking and landscaping. Re-submission of application 18/3123N LAND SOUTH EAST OF CREWE ROAD ROUNDABOUT, UNIVERSITY WAY, CREWE

South Cheshire Growth Village

To receive any additional information that may have been received on the possible future development of the South Cheshire Growth Village.

13. Report from Councillors

To receive any updates/report from Councillors on matters including Highways, Police, Environmental, Planning, and Street lighting.

14. Standing Orders and Financial Regulations

In view of the expected changes to the Members of the Council expected after the 2nd May elections this year, Members agreed to defer consideration of the annual review of standing orders, the Financial Regulations and the insertion of the proposed Safeguarding Policy and Assets and Risk Assessment Registers. It was proposed that these matters be deferred to the next Meeting of the Parish Council to enable all Members (new and otherwise) due consideration to Standing Orders and to approve the inclusion of these revisions.

15. Clerks report and CEC Elections 2 May 2019

- To receive the clerks report
- Following the local Council elections which took place on 2 May 2019 Haslington Ward has two new Cheshire East Councillors, namely Cllr Steve Edgar and Cllr Mary Addison.

16. Report from Cheshire East Councillors

If available Cllr Steve Edgar and Cllr Mary Addison will be invited to provide a verbal report

17. Correspondence:

To receive details of correspondence received since the last meeting and take actions as appropriate.

18. Financial matters:

- To authorise payments of the accounts and receive a summary of the Bank account. (Schedule to be circulated to Members)
- To approve the final Bank reconciliation to 31 March 2019 ready for the Year End Audit
- To approve the Bank reconciliation for the period ending 30 April 2019
- To approve the Year end accounts using prescribed AGAR forms prior to submission to the Internal Auditor

- N.B. Clerk to update on current situation with Nat West Bank. Nat West Bank have now confirmed that the new account is fully open and operational. However, Members are asked to approve a change to be carried out as soon as possible enabling the account to operate with ONE signature and not the TWO signatories currently required to sign all cheques. NW advise that this will enable an improved banking facility and reduce the problems associated with obtaining two signatories. Members will need to approve a new N W mandate form to be completed with new signatories as required. The Clerk will continue to maintain the cheque book and Members will also continue to approve all payments. Members should note that this methodology is approved by ChALC (under NALC recommendations). *Please note CGPC is currently unable to operate the existing bank account unless there are TWO signatories. Following the loss of Cllrs G Twiss and D Hammond, CGPC only has two remaining signatories (Cllr D Lewis and Cllr R Spruce). Cllr Spruce has agreed to remain as a Cllr if required until the necessary changes to the mandate are complete. Members are requested to approve his retention as a co-opted Councillor. He has indicated that as he is technically outside the CGPC catchment area, he could not stand but to assist the Council over this transition will remain at least until the new bank account is fully operational and the necessary account mandate alterations have taken place.
- To note receipt of First Instalment of the Parish Precept of £1,500 representing a zero £0 increase over 2018-2019
- To approve ChALC Affiliation fee for 2019
- Following approval by the Diocese of Chester to the Community Garden and the opening of the NW bank account CGPC is now able to accept the grant monies and once banked will be able to raise a purchase order for the contractor.

19. Councillor Matters:

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decision can be made on these matters but they may be placed on a future agenda of the Council.

20. Date of next meeting:

Next meeting of the Parish Council is to take place on Monday 15th July 2019 commencing 7:00 p.m. at Crewe Hall.

Please note Provisional Meeting dates for the next 12 months: 15 July, 16 September, 18 November, 20 January 2020, 16 March 2020, 18 May 2020

This meeting will close at 9.00pm