

CREWE GREEN PARISH COUNCIL MINUTES

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Crewe, CW2 5ED
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Minutes of the bi-monthly meeting of Crewe Green Parish Council meeting held at Crewe Hall, Weston Road, Crewe on Monday 21 January 2019 at 7.00 pm

Paul A I Barton Clerk

Present

Cllr Long, Cllr A Lewis, Cllr D Lewis

N.B. CGPC remains quorate providing at least one third of all Members are present and not less than 3.

(See STO item 1:x)

Apologies

Apologies were received from Cllr N Haddock, Cllr R Spruce, and Cllr D Marren.

Chairman's Welcome

Cllr Long welcomed all visitors to the meeting

Councillor Vacancies

Following the advertising of unfilled Vacancies Mrs Te Ata Browne had previously expressed an interest in becoming a local Parish Councillor and was invited to introduce herself the meeting. Members unanimously resolved to co-opt Mrs Browne as a Parish Councillor with immediate effect. Clerk agreed to send out details of the Forms of acceptance and would circulate copies of the current 'Good Councillors Guide' to all Members

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

48/18 Minutes

It was resolved to approve the minutes of the Meeting held 21 November 2018 which were signed by Cllr Long as a true record.

49/18 Matters Arising

There were no matters arising

50/18 Public participation

Councillor Long welcomed members of the public to the meeting and invited all present to introduce themselves. Mrs L Halliburton presented her concept for the development of a 'community' garden within the confines of St Michaels Church. Members had already been made aware of an approved grant application in the sum of £5,000 from the Duchy of Lancaster to carry out this work. The proposal was discussed at length with Mrs Halliburton advising that she had contacted both the Heritage and TPO officers at Cheshire East to seek their opinions which may have a bearing on what is permissible. The Church Wardens present representing St Michaels PCC confirmed that this proposal is subject to the approval of the Diocese of Chester and requires a submission from the PCC to the Diocese which would then be subject to the Diocese deciding on whether this required a full faculty approval or whether it was classified as a minor change request which can be approved by the Archdeacon. Until this is forthcoming it was agreed that it would be inappropriate for the Parish Council to hold funds. Assuming approval be given by the Diocese the grant approved by the Duchy, then CGPC was being asked to act as a conduit to manage the said grant funds on behalf of the PCC for the benefit of all local members of the public. The Wardens from St Michaels PCC advised that they would contact the Diocese and seek further guidance. In the meantime Mrs Halliburton

would liaise with the PCC in order to provide details of the project. In due course the Diocese and would advise both the PC and Mrs Halliburton of the outcome. Members agreed that if necessary they would consider holding a special meeting to consider giving formal approval to the holding of grant funds for the project. It is anticipated that a further update will be provided in due course, and before the next CGPC meeting in March.

51/18 Planning Matters

South Cheshire Growth Village

Members had previously been advised that Bloor Homes had asked if they can comment on, and have an open discussion with Members on the possible future development of the South Cheshire Growth Village concept. Members agreed that they should take up the offer of attending the March meeting.

Planning Decisions:

Members considered the following planning decisions

18/3123N Aldi: Proposed Erection of new food store on University Way. Planning application rejected by CEC Planning Committee 28 November 2018. Cllr Spruce had previously circulated comments concerning this application.

18/5145D Discharge of condition 3 on approval 17/5066N for Listed Building Consent for installation of extractor fan in the kitchen and bathroom ELM TREE COTTAGE, OLD PARK ROAD, CREWE GREEN, CREWE, CWI 5XP Approved 06/12/18.

18/5143D Discharge of Conditions 3, 4 & 5 on 17/5063N - Listed building consent for the installation of new extraction fan within the bathroom, new extraction fan within the kitchen and replacement of timber single glazed bathroom window OAK TREE COTTAGE, OLD PARK ROAD, CREWE GREEN, CREWE, CWI 5XP Approved 12/12/18

18/5136D Discharge of Conditions 3, 4 & 5 on 17/5062N - Listed Building Consent for :- 1. Installation of new extraction fan within the bathroom. 2. Removal of inefficient steel windows in the kitchen, rear bedroom and bathroom and replacement with hardwood double glazed windows. 3. Installation of new log burning stove, in place of the existing electric stove. BEECH TREE COTTAGE, STOWFORD ROAD, CREWE GREEN, CREWE, CWI 5XP Approved 06/12/18

18/5134D Discharge of condition 3, 4, & 5 on application 17/5069N. WALNUT TREE COTTAGE, OLD PARK ROAD, CREWE GREEN, CREWE, CWI 5XP Approved with conditions 20/11/18

18/4915N Single storey rear/side extension22, CREWE GREEN AVENUE, HASLINGTON, CREWE, CHESHIRE, CWI 5NT No objection recorded. Approved with conditions 09/01/19

18/5673N LBC application to install picket fence to front garden. Vicarage Cottage, Narrow Lane, Crewe, CWI 5UN No objection recorded, although Members did query the hedging in place and whether this was being replaced by the fencing or in addition to it. Approved 09/01/19

Planning Withdrawals

There were no planning withdrawals to report.

Planning Applications:

There were no planning applications to consider

52/18 Councillor reports

- Cllr A Lewis advised that a community report had been received from Cheshire Constabulary covering local community engagement by PCSO Jolley, Traffic activity, local schools and parking outside them. There were no crime figures reported.
- There was nothing reported on Highways, Environmental issues or Street lighting.

52/18 Chairman's Report:-

There was nothing to report.

53/18 Clerks report

- Clerk confirmed the information from Cllr Marren concerning the NHB community fund application. (see item 56/18)
- Clerk advised Members on the recommendation to adopt a Parish 'SAFEGUARDING' POLICY (this was a confirmed as a requirement for the NHB application but now recommended as standard practice for all

Town and Parish Councils). It was agreed that this be formally adopted at the next full Parish Council meeting

- Clerk advised Members on a recommendation to adopt a proposal to change the STANDING ORDERS TO INCORPORATE AN ASSETS REGISTER AND RISK ASSESSMENT REGISTER. It was agreed that this be formally adopted at the next full Parish Council meeting
- ELECTORAL REGISTER. Members confirmed their request to receive a digital copy from Cheshire East. Clerk to apply for a copy.
- PARISH ELECTIONS. Details to be provided by CEC at Town & Parish Council Conference 29/1/19 (Cllr R Spruce attending) Clerk has also requested Election notes from ChALC. N.B. This meeting was subsequently postponed due to inclement weather
- Approval was given for Clerk to be paid overtime for having worked 4 hours+ on administering the NHB application/Safeguarding Policy. Clerk advised that additional hours were also being worked for producing the new Assets and Risk Assessment Registers. (SEE ABOVE)

54/18 Correspondence

Clerk confirmed that all correspondence items had been previously circulated with no further action required.

- Clerk had been advised that the next AHG (Area Highways Group) meeting was rescheduled to 12 March

55/18 Financial matters

- Members ratified Chairman's budget figure for gift to the Internal Auditor for audit year ending 31 March 2018 and thanked Cllr A Lewis for kindly arranging this. Final figure confirmed as £20.97
- Members received a summary of the Bank account previously circulated and resolved to approve the Bank Account reconciliation and schedule of payments due (see below).
- Clerk confirmed that a grant application in the sum of £10,000 had been made to the New Homes Bonus Community Fund towards the full cost of replacing the street lights in the Parish that CGPC is responsible for. See item 56/18
- Clerk provided a brief update on the Nat West bank application and was able to confirm that progress was being made.

PAYEE	DESCRIPTION	CHEQUE No.	CHQ AMOUNT £
Scottish Power	<i>Estimated Quarterly electricity charges</i> 30.09.18-31.12.18	DD	£113.78
Upper Bridge Enterprises	Website renewal and Domain name fees	000713	£166.20
PAIB	Refund to Clerk of MS Office annual fee	000714	£59.99
Crewe Hall	Room hire 21 January 2019	000715	£20.40
PAIB	Clerk net admin costs 1-31 December 2018	000716	£97.16
PAIB	Clerk net admin costs 1-31 January 2019	000717	£97.16
A Lewis	Refund of gift to Internal Auditor	000718	£20.97

56/18 Report from County Councillors

Cllr Marren previously circulated information to Members on the following matters;

- CEC Town and Parish Council elections to be held 2 May 2019
- Town and Parish Briefings to be held 19/20th February
- New Homes Bonus for community projects received over 200 applications amounting to over £7 million pounds. CEC have made the decision to take more time to evaluate the decision process.
- Cllr Marren provided a report on the Infrastructure Levy (CIL), whilst confirming that the Examiners report is now available for viewing. The CIL will be put before the Cabinet on 5 February.

- Cabinet approval was given on 15 January to widen the A500 from J16 M6 to Meremoor Moss roundabout with a capital Programme of £54.79 million being the anticipated sum to deliver the scheme which includes a DfT grant of £11.39 million
- South Cheshire Growth Village observation following meeting with Bloor Homes and CEC Planning Officer is that the majority is in Weston Parish. Cllr Marren suggests Bloor Homes have a meeting with Cllr Spruce as The Parish Council's planning expert.

Members are reminded that Cllr Marren previously advised that from May 2019 he will not be available to act as County Councillor for Crewe Green.

57/18 Councillor Matters:

There were no Councillor matters raised

58/18 Date of next meeting

Next meeting of the Parish Council is to take place on Monday 18th March 2019 commencing 7:00 p.m. at Crewe Hall. Members are reminded that the Annual General Meeting and Annual Parish Meeting is due to take place on Monday 20 May 2019 which is 21 days after the 3 May Elections.

Provisional Meeting dates for 2019: 20 May (AGM), 15 July, 16 September and 18 November

The meeting closed at 9.17pm