

## CREWE GREEN PARISH COUNCIL

email: crewegreenpc@gmail.com

9th September 2018

You are summoned to attend the bi monthly meeting of Crewe Green Parish Council at Crewe Hall, on Monday 17<sup>th</sup> September 2018 commencing at 7.00 pm.

Paul A I Barton Clerk

### AGENDA

#### **1. Apologies:**

To receive apologies for absence.

#### **2. Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest .

#### **3. Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

#### **4. Minutes**

To authorise the chairman to sign the minutes of the Meeting held 16 July 2018 as a true record.

#### **5. Matters arising**

To consider any matters arising from the Minutes of the last meeting held 16 July 2018

#### **6. Public participation**

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish. Note: no decision can be made on these matters but they may be placed on a future agenda of the Council.

#### **7. Planning decisions and applications**

##### **Planning decisions:**

There are no planning decisions to report.

##### **Planning Withdrawals:**

There are no withdrawals to report.

##### **Planning Applications:**

##### **18/2343N TOP END FARM, BARTHOMLEY ROAD, CREWE, CHESHIRE, CW2 5NT**

Members were invited by CEC Planning Dept to attend a Planning Committee site visit to the above on 5 September to consider a change of use.

**18/3746N** Vicarage Cottage Narrow Lane. Members received and approved a recommendation from Cllr Spruce to 'support' an application (LBC) to erect a picket fence.

**18/3910N** Bluebell Cottage Narrow Lane. Members received and approved a recommendation from Cllr Spruce to record 'no objection' to an application (LBC) for internal works.

**18/3911N** Bluebell Cottage Narrow Lane. Members received and approved a recommendation from Cllr Spruce to record 'no objection' to an application (LBC) for internal works.

**18/3947N** Bluebell Cottage Narrow Lane. Members received and approved a recommendation from Cllr Spruce to make 'No comment' from limited information available on an application (LBC) to replace a fence and erect a shed.

**8. Report from Councillors**

To receive any updates/report from Councillors on matters including Highways, Police, Environmental, Planning, Street lighting

**9. Chairman's Report:-**

To receive the Chairman's verbal report including an update report on the production and distribution of the Parish Newsletter.

**10. Clerks report**

To receive the clerks report.

- Clerk to report on revised payroll agreed by NALC on behalf of ChALC covering Clerks payscale from April 2018 (and costs) and April 2019, and to seek Members ratification to the revisions and Clerks additional point on the payscale effective from July 2018 as per the Contract of employment.
- Members to reconsider and approve a recommendation to remove the CEC logo off the CGPC website which is currently embedded in the website. Deferred from previous meeting.

**11. Correspondence:**

To receive details of correspondence received since the last meeting and take actions as appropriate.

**12. Payment of Accounts Financial matters:**

- Members to sign off the final Audit for year ending 31 March 2018(subject to Internal Auditors final report)
- To authorise payments of the accounts and receive a summary of the Bank account. (N.B. Yorkshire Bank do NOT issue a monthly bank statement if there are no transactions)
- Clerk to report on current situation re outstanding VAT claim.
- Members are advised that the annual renewal of Office 365 will automatically renew on or about 5 October 2018 which will be charged to the Clerks personal bank account and will be claimed back in due course.
- Clerk plans to complete and send off VAT return before next meeting

**13. Report from Cheshire East Councillors**

To receive a verbal report

**14. Councillor Matters:**

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decision can be made on these matters but they may be placed on a future agenda of the Council.

**15. Date of next meeting:**

Next meeting of the Parish Council is to take place on Monday 19<sup>th</sup> November 2018 commencing 7:00 p.m. at Crewe Hall.

Please note Provisional Meeting dates for 2019: 21 January, 18 March, 20 May (AGM), 15 July, 16 September and 18 November

**This meeting will close at 9.00pm**